



2020 – 2021 Playbook

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Welcome from the District Key 3

Dear General Knox Scouter,

Thank you for your service to the youth of our community! Your time, effort and dedication is an integral part of providing the Scouting program locally.

This District Playbook has been designed as a resource to you and your unit, volunteers and families. This document contains important information on the General Knox District, including key contacts, operating committees, the foundations of the District, a calendar of events, and other useful information.

As you are planning your Scouting year, please use the information contained herein to help you make decisions and determine your program. If you have questions, use this Playbook to help you know who to ask. If you are looking to supplement your unit's program, please look at the calendar of events the district is offering. If there is other information you need and you are unable to find it, just ask.

At the end of the day, the General Knox District exists to support Scouting in Hampden County. We can do this most effectively if we know what it is you need. Please feel free to let us know how we can better serve you. And, as we are always looking for a few good Scouters, please let us know if there is any way in which you feel you may be able to help us deliver a better Scouting program.

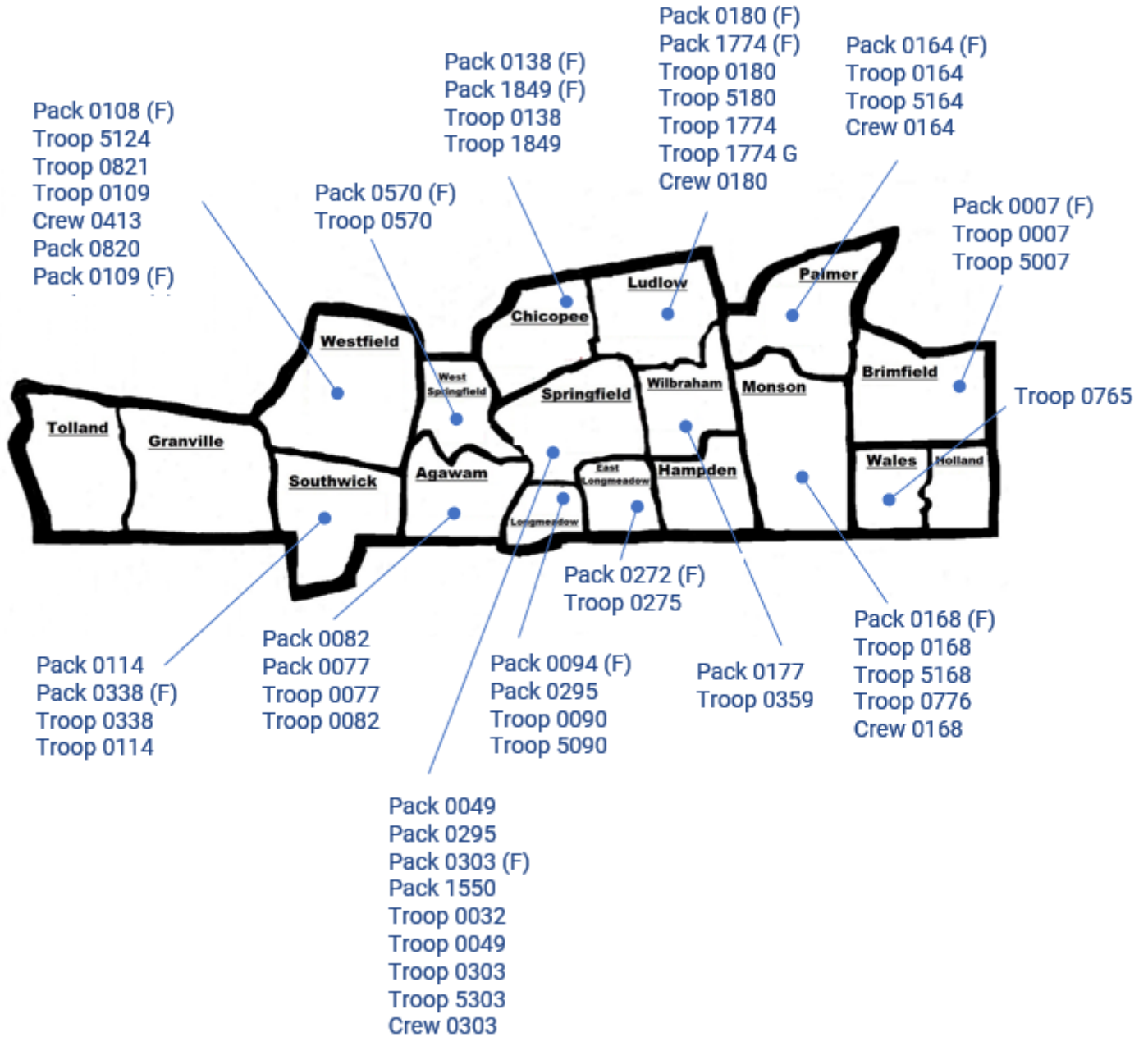
Thank you for what you do for our youth.

Yours in Scouting,

Fritz Schmidt
District Commissioner

Arthur Lobdell
Assistant Scout Executive

General Knox District Unit Map



District Committee

All districts are responsible for four standard functions: membership, finance, program, and unit service. The structure for carrying out these four functions may vary, but the functions remain the same. The purpose of the council is to guide and support its districts in carrying out these four functions. In so doing, the districts and council achieve the purpose and mission of the Boy Scouts of America.

The current members of the General Knox District Committee are:

TBD - District Chair

Kathleen Ronaldson - District Vice-Chair

Fritz Schmidt - District Commissioner

Arthur Lobdell - Assistant Scout Executive

George Adams - Roundtable Commissioner for Venturing/Scouts BSA

Rick Belford - Nominations

Mary Benjamin - Unit Commissioner

Justin Butler - Unit Commissioner

Christopher Dowd - Activities and Civic Service

Philip Dugan - Member-at-Large

James Goldrup - Marketing and Communication

Cheryl Izyk - Unit Commissioner - Membership

Carole Keenan - Member-at-Large

Pamella Kosnicki - Member-at-large, Catholic Committee

Sherry Kreps - Member-at-Large, Fund Development

Frances Lamountain - Roundtable Commissioner for Cub Scouting

Mary Lavalley - Member-at-Large, Activities and Civic Service

Robert D. Lusty - Member-at-large, Training, Unit Commissioner, Roundtable Commissioner for Cub Scouting

Elizabeth Matrow - District Commissioner for Roundtables

Peter Matrow - Unit Commissioner

David O'Leary - Member-at-Large, District Operations, Membership

Ed Paprocki - Member-at-large, Popcorn Kernel

Donna Perkins - Member-at-large, Advancement and Recognition, Chair

Robert Perkins - Member-at-Large, Advancement and Recognition

Stephen Scannell - Member-at-Large

Greg Stoltzfus - Roundtable Commissioner for Cub Scouting

Matthew Tassinari - Fund Development, Roundtable Commissioner for Venturing/Scouts BSA

Melanie Trexler - Member-at-Large, Activities and Civic Service

District Committee Function Descriptions

Membership Committee

This committee carries out several essential tasks to bring about membership growth in the district.

1. Gathers information to keep the membership committee informed of conditions and needs of the district, works with unit leaders to plan and conduct youth recruitment events, and recommends unit membership goals.
2. Cultivates relationships with community organizations in the district. Helps establish and maintain healthy relations with schools, religious organizations, and other community organizations and conduct such events as district relationship conferences.
3. Organizes units. Schedules units to be organized or reorganized each year and carries out the schedule.
4. Plans and carries out district roundups and other youth recruiting projects.

Finance Committee

The district finance committee carries the major responsibility for finance. The finance committee responsibilities include: the management of all three divisions of the district Friends of Scouting Campaign: Family, Community, and Leadership. This committee is also responsible for the district management of the Popcorn and Camp Card product sales, as well as review of unit Money Earning Applications. This committee may also create and carry out new fund development projects.

Camp Promotion and Outdoor Committee

The camp promotion and outdoor committee has program specialists as needed for each program.

1. Cub Scout outdoor Activities. This group plans and carries out the district's Cub Scout activities including Cub Fall Fun Day, Yukon Derby and Pinewood Derby. This year, the district Pinewood Derby will include a Spring Carnival as well. This committee also promotes the summer camp opportunities for Cub Scouts.
2. Boy Scout outdoor Activities. This group assists with the planning of Boy Scout Outdoor Activities including Fall and Spring Camporees and the Klondike Derby, as well as promoting summer camp and high adventure activities for Boy Scouts.
3. Venturing outdoor activities. Venturing specialists work with Advisors and Venturers to select and conduct outdoor events and super activities.
4. This committee is responsible for planning the district's outdoor and camping approach, and goal setting and achievement of objectives.

Activities and Civic Service Committee

This committee serves packs, troops, crews and posts. The committee plans, organizes, or relays information to the units regarding Community Service opportunities. Members who are familiar with each phase of scouting are needed for program-related activities.

Training Committee

In addition to unit leader training, district training volunteers support the council in its responsibility for Wood Badge training, the training of the district volunteers, and training certain youth leaders. They also encourage all volunteers to participate in the training recognition plan, which motivates and recognizes progress in the leadership development plan. Some elements of training committee include:

1. Keep careful records of the training progress of unit leaders
2. Establish the district's training priorities for each year
3. Develop an annual training schedule to meet the priorities. Plan additional trainings as needed
4. Assist in establishing annual district training goals and monitor progress toward them
5. Recruit and train a staff of able trainers
6. Promote participation in district and council training events
7. Recognize volunteers who complete training
8. Evaluate the effectiveness of all training, and report progress toward priorities

Advancement and Recognition

This committee serves Cub Scouting, Boy Scouting, and Venturing. Since the committee must visit all units at least annually to interpret advancement and evaluate progress, specialists for each program division are usually needed. The number of specialists needed will depend on the number of packs, troops, and crews in the district.

The recognition arm of this committee deals with all Scout volunteer leaders. It is important to say thank you for service well done, to encourage future, and to inspire other adults to serve. This committee's responsibility is to identify leaders who should be recognized and thanked, and then to arrange for recognition.

Marketing and Communication Committee

This committee is responsible for the production and distribution of the weekly newsletter, the maintenance of the district's Website, Facebook Page, and Pinterest page. They also are responsible for submitting a page for the Compass (council newsletter) on a bi-monthly basis.

Messages from Committee Chairs

Robert D. Lusty - Training

The mission of the district training committee is not just to lead training courses, but to train leader and in turn the growth of the unit. A district training committee will be able to gear training toward what is requested by the local pack(s) and troop(s) and not by the surrounding districts. Trainings will be provided for all levels ranging from the den chief to the Scoutmaster. These trainings will foster an environment of interaction for those that are considered veterans within the district and those that are new to the scouting experience. These newly trained leaders will return to their units with newfound enthusiasm and will encourage others to do the same. Trained leaders will continue to broaden their knowledge by taking additional trainings and in turn may want to join the training staff so that they can share their experiences with those new scouting as they once were.

Donna Perkins – Advancement & Recognition

As the General Knox District Advancement and Recognition Chairman my mission for the district is to provide you a team to help with providing information on opportunities for advancement and upcoming changes in Cub Scouting, Boy Scouts and Venturing advancements. The tip of the day is “Do your best to be prepared” to Guide, Coach and Mentor the young men and women in Scouting.

District Commissioner Staff

Commissioners are district and council leaders who help Scout units succeed. They coach and consult with adult leaders of Cub Scout packs, Boy Scout troops, and Venturing crews. Commissioners help maintain the standards of the Boy Scouts of America.

Unit commissioners will focus on the following four primary areas:

1. Supporting unit growth through the Journey to Excellence.
2. Contacting units and capturing their strengths and needs in Commissioner Tools.
3. Linking unit needs to district operating committee resources.
4. Supporting timely charter renewal.
5. Encouraging attendance at Roundtables.

District Commissioner- Fritz Schmidt

Unit Commissioners

Mary Benjamin
Justin Butler
Cheryl Izyk
Robert D. Lusty
Peter Matrow
David O'Leary
Matt Tassinari

Roundtables play a significant role in providing continuous supplemental training for unit leaders. This monthly event provides program topic guidance and structure suggestions for unit leaders.

A fun environment creates excitement around the coming month of activities and program for unit leaders to carry back for implementation in their units.

Assistant District Commissioner- Roundtable - Ellie Matrow

Roundtable Commissioners

Fran Lamountain – Cub Scouting
Rob Lusty – Cub Scouting
Greg Stoltzfus – Cub Scouting
George Adams – Venturing/Scouts, BSA
Matt Tassinari – Venturing/Scouts BSA

2020-2021 Roundtable Planning Guide

RT Date	Month	Point of the Scout Law	Big Rocks Topic	Pack Theme	BSA Proposed Troop Feature	Scouts BSA/ Crew/Ship Theme
Aug TBD, '20 Council Office	Sept	Trustworthy	Recruitment	Recruitment	Nature Environment	Can You Draw? – What's Limiting You
September 7 (Virtual)	Oct	Loyal	How to Get Scoutbook Help and Support	Gathering Activities	Ethics	Safety Moments – When, Who & How
October 5	Nov	Helpful	Rechartering	Zoom Meeting Guidance	Cooking	Games with a Purpose – Learn new Troop Games and Why They're Important.
November 2	Dec	Friendly	Rechartering/ JTE	Blue & Gold Planning	Fitness/Nutrition	The Scoutmaster's Minute – Making Your Point Stick.
December 7	Jan	Courteous	Peace Light?	Pinewood Derby	Sustainability	ILST -Why?
January 4, 2021	Feb	Kind	Planning Award Ceremonies?	AOL to Scout Transition	Mentoring	Scout Book 101 – How to Use Scoutbook with Your Unit
February 1	Mar	Obedient	To Be Announced	Historic Trail Awards	Backpacking	Outdoor Ethics – Teaching and Practicing Sustainability
March 1	Apr	Cheerful	To Be Announced	Cub Scout History	Cycling	Mentoring Skills Your Scouting Youth Need
April 5	May	Thrifty	To Be Announced	Camping /w Cub Scouts	Swimming	Leader Burn Out – It's Real!
May 3	June	Brave	To Be Announced	Pack Summertime Award	Rifle Shooting	Dutch Oven Cooking – New Skills and Recipes to Try
June 7	July	Clean	District Dinner Scouting displays?	Conservation Awards and Activities	Pioneering	District Dinner
July TBD @ HAMSR	Aug	Reverent	To Be Announced	To Be Announced	Technology	Pioneering – Hands on Training

Roundtables begin with a Common Opening promptly at 7 p.m.

General Knox District Calendar

Detailed information regarding the events listed below can be found on <https://www.wmascouting.org/calendar/district/398/General-Knox>

2020

June

- 1 – GK Eagle Reviews & Virtual Council-wide Roundtable
- 2 – GK Eagle Review Boards
- 10 – GK District Commissioner Cabinet/District Committee Meeting – Online District Election
- 13 – WMC WHOA Saturday
- 16 – Annual GK District Meeting & Awards – online

July

Virtual Camps

- 6 – Virtual Council-wide Roundtable
- 20 – WMC Conservation Committee
- 21 – WMC Exec. Board Meeting
- 28 – WMC Catholic Committee Meeting

August

- 3 – GK Eagle Reviews & Virtual Council-wide Roundtable
- 11 – GK Eagle Review Boards
- 12 – GK District Commissioner Cabinet/District Committee Meeting
- 17 – WMC Conservation Committee Meeting
- 18 – WMC Exec. Board Meeting
- 20 – WMC Advancement & Recognition Committee Meeting
- 25 – Catholic Committee Meeting

September

- 1 – WMC Cope & Climbing Committee Meeting
- 7 – GK Eagle Reviews & Virtual Council-wide Roundtable
- 8 – GK Eagle Review Boards
- 9 – GK District Commissioner Cabinet/District Committee Meeting
- 15 – WMC Exec. Board Meeting
- 17 – WMC Advancement & Recognition Committee Meeting
- 19 – WMC WHOA Saturday
- 21 – WMC Conservation Committee Meeting
- 22 – WMC Catholic Committee Meeting
- 25-27 – WMC OA Ordeal Weekend

October

- 3-4 – WMC Cub Fall Fun Day
- 5 – GK Eagle Reviews & Virtual Council-wide Roundtable (charter pkg released)
- 6 – WMC Cope & Climbing Committee Meeting
- 13 – GK Eagle Review Boards

- 14 – GK District Commissioner Cabinet/District Committee Meeting
- 17 – WMC WHOA Saturday
- 17-18 – WMC Fall Camporee
- 19 – WMC Conservation Committee Meeting
- 20 – WMC Exec. Board Meeting
- 22 – WMC Advancement & Recognition Committee Meeting
- 24 – GK District Fall Cub Stem Event
- 27 – WMC Catholic Committee Meeting

November

- 2 – GK Eagle Reviews & Virtual Council-wide Roundtable (Recharter support)
- 3 – WMC Cope & Climbing Committee Meeting
- 7 – Adult Leader Training?
- 10 – GK Eagle Review Boards
- 11 – GK District Commissioner Cabinet/District Committee Meeting
- 14 – WMC WHOA Saturday
- 17 – WMC Exec. Board Meeting
- 19 – WMC Advancement & Recognition Committee Meeting
- 24 – WMC Catholic Committee Meeting
- Auction
- Library nights
- Popcorn distribution

December

- 1 – WMC Cope & Climbing Committee Meeting
- 5 – WMC WHOA Saturday
- 7 – GK Eagle Reviews & Virtual Council-wide Roundtable (Recharter turn-in date)
- 8 – GK Eagle Review Boards
- 9 – GK District Commissioner Cabinet/District Committee Meeting
- 15 – WMC Exec. Board Meeting
- 17 – WMC Advancement & Recognition Committee Meeting
- 22 – WMC Catholic Committee Meeting

2021

January

- 4 – GK Eagle Reviews & Virtual Council-wide Roundtable
- 9 – WMC WHOA Saturday
- 10 – GK Eagle Review Boards
- 13 – GK District Commissioner Cabinet/District Committee Meeting
- 16 – GK Klondike Derby
- 17-18 – Boston Science Museum Sleepover
- 19 – WMC Exec. Board Meeting
- 23 – GK Yukon Derby

February

- 1 – GK Eagle Reviews & Virtual Council-wide Roundtable
- 9 – GK Eagle Review Boards
- 10 – GK District Commissioner Cabinet/District Committee Meeting
- 13 – WMC WHOA Saturday
- 16 – WMC Exec. Board Meeting
- 20 – Merit Badge University

March

- 1 – GK Eagle Reviews & Virtual Council-wide Roundtable
- 9 – GK Eagle Review Boards
- 10 – GK District Commissioner Cabinet/District Committee Meeting
- 13 – WMC WHOA Saturday
- 16 – WMC Exec. Board Meeting
- 20 – Merit Badge University

April

- 3- GK District Pinewood
- 5 – GK Eagle Reviews & Virtual Council-wide Roundtable
- 10 – WMC WHOA Saturday
- 13 – GK Eagle Review Boards
- 14 – GK District Commissioner Cabinet/District Committee Meeting
- 20 – WMC Exec. Board Meeting

May

- 3 – GK Eagle Reviews & Virtual Council-wide Roundtable
- 8-9 – GK or WMC?? Spring Camporee
- 11 – GK Eagle Review Boards
- 12 – GK District Commissioner Cabinet/District Committee Meeting
- 14-16 – WMC OA Ordeal Weekend
- 15 – WMC WHOA Saturday
- 18 – WMC Exec. Board Meeting

June

- 7 - GK District Awards Dinner
- 7 – GK Eagle Reviews & Virtual Council-wide Roundtable
- 8 – GK Eagle Review Boards
- 9 – GK District Commissioner Cabinet/District Committee Meeting
- 14 – WMC Program Launch

July

- Summer Camp Dates

Contact Us

Council Staff Directory

Recent Reassignment of Registrar Staff Responsibilities

If you have questions, contact the following staff members (staff advisor in parenthesis):

- **Adult Recognitions:** Lynsey Brodeur, lynsey.brodeur@scouting.org (Greg Williams)
- **Advancement & Eagle Processing:** Lynsey Brodeur, lynsey.brodeur@scouting.org (Greg Williams)
- **CORI Processing:** Linda Fuller, linda.fuller@scouting.org (Art Lobdell)
- **Friends of Scouting Administration:** Linda Fuller, linda.fuller@scouting.org (Art Lobdell)
- **Membership Reports:** Art Lobdell, art.lobdell@scouting.org
- **Merit Badge Counselor List:** Lynsey Brodeur, lynsey.brodeur@scouting.org (Greg Williams)
- **My.Scouting/Scoutbook Help:** Greg Williams, greg.williams@scouting.org
- **Registration/Rechartering:** Art Lobdell, art.lobdell@scouting.org
- **Trading Post:** wmctpost@scouting.org
- **Training Records:** Lynsey Brodeur, lynsey.brodeur@scouting.org (Greg Williams)

Additional staff responsibilities contact information:

- **Activities Administration (District & Council):** Greg Williams, greg.williams@scouting.org
- **District Executive:** begin with District/Unit Commissioners and District Chair, then Art Lobdell, art.lobdell@scouting.org
- **Popcorn Support:** Lynsey Brodeur, lynsey.brodeur@scouting.org (Art Lobdell)
- **Camp Reservations:** Jazmine Forgey, jazmine.forgey@scouting.org (Greg Williams)
- **In-person Scouting:** Greg Williams, greg.williams@scouting.org
- **Social Media Post Requests:** Jazmine Forgey, jazmine.forgey@scouting.org (Art Lobdell)
- **Website Calendar and Pages:** Jazmine Forgey, jazmine.forgey@scouting.org (Greg Williams)
- **Weekly Constant Contact e-News Submissions:** Jazmine Forgey, jazmine.forgey@scouting.org (Art Lobdell)
- **Unit Money Earning Applications:** Greg Williams, greg.williams@scouting.org